

FILED

NOV 17 2023

APPROPRIATION NO. 21, 2023

CITY CLERK

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2023.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM:	General Fund (Police) #0101-0017	\$28,536.06	\$28,536.06
TO:	Overtime (Police #0101-0017-01-412129	\$28,536.06	\$28,536.06
	<b>TOTAL</b>	<b>\$28,536.06</b>	<b>\$28,536.06</b>

Introduced by: Cheryl Loudermilk Cheryl Loudermilk, Councilperson

Passed in open Council this 7<sup>th</sup> day of December, 2023.

Curtis DeBaun Curtis DeBaun, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 8<sup>th</sup> day of December, 2023.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 8<sup>th</sup> day of December, 2023.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

# TERRE HAUTE

A LEVEL ABOVE

To: Office of the Controller  
Mayor Duke Bennett  
City Council

From: Lt. Stephen Lockard  
Chief of Police Shawn Keen  
Police Department

Re: PD FY2023 End of Year Budget Reconciliation

Date: October 25, 2023

CITY OF  
TERRE HAUTE  
POLICE  
DEPARTMENT

222 S. 7<sup>th</sup> Street  
Terre Haute, IN 47807

Phone: 812.238.1661  
Fax: 812.232.9002

[www.terrehaute.IN.gov](http://www.terrehaute.IN.gov)

DUKE A. BENNETT  
Mayor

SHAWN KEEN  
Chief of Police

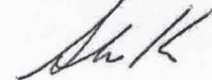
MATTHEW CARDEN  
Assistant Chief / Investigations

MICHAEL MIKULY  
Assistant Chief / Operations

The police department is requesting transfer of funds received as reimbursement for overtime expenditures associated with the department's assigned US Marshall Service Task Force Officer and Drug Enforcement Administration Task Force Officer during the 2023 calendar year.

The department requests these funds be transferred from Overtime Reimbursements 0101-0017-00-342025 to Overtime 0101-0017-01-412129, where the original overtime expenses were attributed.

Respectfully,



Shawn Keen  
Chief of Police

**REQUEST FOR ADDITIONAL APPROPRIATION**

(For Approval by Mayor, Controller, and City Council)

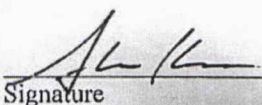
This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

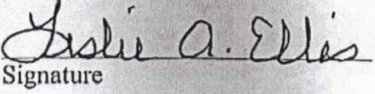
DEPARTMENT or FUND Police Department – General Fund DATE 11/9/2023

FUND FROM WHICH APPROPRIATION IS TO BE MADE 0101-0017

	<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO:	<u>0101-0017</u>	<u>01-412129</u>	<u>Overtime</u>	<u>\$ 28,536.06</u>
TO:	_____	_____	_____	<u>\$ _____</u>
TO:	_____	_____	_____	<u>\$ _____</u>
TO:	_____	_____	_____	<u>\$ _____</u>
<b>Total Amount to Be Appropriated</b>				<b><u>\$ 28,536.06</u></b>

Department Head Approval:  Date: 11/9/2023  
(Forward to Mayor) Signature

Mayoral Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
(Forward to Controller) Signature

Controller Approval:  Date: 11/9/2023  
(Forward to Legal) Signature

Received by Legal: \_\_\_\_\_ Date: \_\_\_\_\_ Appropriation # 24

**DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.**

## City of Terre Haute General Ledger Report

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance
<b>0101-0017-00-342025</b>						
<b>Account: 0101-0017-00-342025 (Overtime Reimbursements)</b>						
1/1/2023						\$0.00
			<i>Account Beginning Balance</i>			
1/6/2023	25129-57	Cash Receipts	OT REIMBURSEMENT-15655-46814		\$2,340.52	
1/20/2023	25156-78	Cash Receipts	OT REIMBURSEMENT-15826-47082		\$1,170.26	
2/17/2023	25262-35	Cash Receipts	OT REIMBURSEMENT-16209-47652		\$2,757.04	
3/1/2023	25277-35	Cash Receipts	OT REIMBURSEMENT-16363-47870		\$1,669.57	
3/14/2023	25307-57	Cash Receipts	OT REIMBURSEMENT-16542-48174		\$1,726.45	
5/4/2023	25407-70	Cash Receipts	OT REIMBURSEMENT-17258-49400		\$4,351.60	
5/30/2023	25448-100	Cash Receipts	OT REIMBURSEMENT-17634-50079		\$1,111.55	
6/12/2023	25474-154	Cash Receipts	OT REIMBURSEMENT-17743-50297		\$8,832.45	
7/25/2023	25546-113	Cash Receipts	OT REIMBURSEMENT-18483-51802		\$4,576.62	
			<i>Account Subtotals</i>	\$0.00	\$28,536.06	
10/31/2023			<i>Account Net Change</i>			(\$28,536.06)
10/31/2023			<i>Account Ending Balance</i>			(\$28,536.06)

## City of Terre Haute Trial Balance Report

Account Number	Description	Beginning Balance	1/1/2023 to 10/31/2023		Ending Balance
			Total Debits	Total Credits	
0101-0017-00-342025	Overtime Reimbursements	\$0.00	\$0.00	\$28,536.06	(\$28,536.06)
<b>GRAND TOTALS:</b>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$28,536.06</u>	<u>(\$28,536.06)</u>

# City of Terre Haute Trial Balance Report

Account Number	Description	Beginning Balance	1/1/2023 to 10/31/2023		Ending Balance
			Total Debits	Total Credits	

Report name: PD - Fund Trial Balance Report  
Report format: Balance  
Include these post dates: 1/1/2023 to 10/31/2023  
Do not filter accounts by chart template  
Do not exclude accounts with zero balances  
Exclude accounts with no activity  
Include these transaction types: Regular  
Include these Accounts: 0101-0017-00-342025  
Include all Funds  
Include all Account Codes  
Include all Account Attributes  
Include all Projects  
Include all Project Attributes  
Include all Transaction Attributes  
Include all Classes  
Include all Posted Transactions  
Include all Not Yet Posted Transactions  
User has limited access to accounts. This report may not contain information for all requested accounts.  
User does not have access to any Projects.  
Include all Department(s)  
Include all Category(s)